

# Scribe Store Inventory

Send the preliminary inventory by July 1, 2015 to [scribestore@thepassionatepen.org](mailto:scribestore@thepassionatepen.org) and include the final inventory with your merchandise when you ship it to Sonoma State.



## Scribe Store

Dean Robino and Kris Nevius, Co-chairs  
[scribestore@thepassionatepen.org](mailto:scribestore@thepassionatepen.org)  
 Or mail to Kris Nevius, PO Box 375, Graton, CA 95444

Attending conference  Yes  No

### Unsold Inventory:

- I will pick it up and take it home OR re-pack & return ship myself  
 The Scribe Store will re-pack and ship to me (5% commission plus shipping)  
 \_\_\_\_\_ will re-pack and ship it to me

Your Scribe Store ID#

\_\_\_\_\_

No. of boxes shipped

\_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Postal Code \_\_\_\_\_

Country \_\_\_\_\_

Day Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Inventory you intend to send to The Passionate Pen Scribe Store					For Scribe Store Use Only					
Item No.	Description of Items	Size	Item Price	Quantity	Total Items Received	# Items Added Onsite	# Items Unsold	# Items Sold	Con-signor's Initials	Total Dollars
1	<i>Example: Greeting Cards: Purple Iris</i>	<i>6" x 4"</i>	<i>\$2.99</i>	<i>12</i>						
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
I agree that The Passionate Pen Calligraphy Conference, Sonoma State University, Texas Lettering Arts Council, and their volunteers and staff cannot be held accountable for any item consigned to the Scribe Store as listed above. I agree to follow all terms and conditions as described in the Consignor Information Packet.									Subtotal	
Signature _____ Date _____									Less Commission	
<i>This form may be electronically signed, dated and transmitted.</i>									Less Shipping/Misc.	
									<b>Total Profit</b>	

I will ship my own display apparatus with my inventory.

Describe \_\_\_\_\_

Include a completed and signed copy of the this form with your merchandise.

**Ship merchandise to be received no earlier than July 13 and no later than July 21, 2015 to:** The Passionate Pen • Scribe Store Consignment • Sonoma State University Conference & Event Services • Student Center, 3rd Floor, Ballroom C • 1801 East Cotati Avenue • Rohnert Park, CA 94928